



OAK VALLEY ESTATE

1902 COTTAGE INFORMATION MANUAL

1. CONTACT DETAILS

The contact persons for the cottage rental are:

Cecilia Spinnler 083 610 1220 or cottages@oak-valley.co.za

Willem Vlotman (Security Officer) 079 192 1084

Security Main Gate (24 hours) 021 859 4113

Alternatively the Head Office telephone number is 021 859 2510 and for the Oak Valley Wines Tasting Room the number is 021 859 4110.

The above numbers are manned during office hours only and in the case of the Tasting Room between 10h00 and 16h00 on Saturdays and Sundays as well.

The Oak Valley fax number is 021 859 3405.

2. COTTAGE BOOKING PROCEDURE

Enquiries and Bookings can be made via this email address: cottages@oak-valley.co.za. Confirmation of bookings will be provided via return email.

At the time of booking a 50% deposit will be required and should be paid via EFT to the bank account below. Should a cancellation be requested a full refund of the deposit will be made up to 7 days prior to occupation. If less than 7 days but more than 4 days notice of cancellation is given, 50% of the deposit will be forfeited. If less than 3 days notice of cancellation is given, the full deposit will be forfeited. The balance of 50% owing against the booking must be made by EFT 3 days prior to occupation.

A further amount of R500 will be required as a deposit to cover possible breakages. This amount is fully refundable should no breakages or damages occur.

The banking details are as follows:

Bank: First National Bank

Account Number 6201 3928 744
 Account Holder: Oak Valley Estates (Pty) Ltd
 Branch Code: 200 312
 Email the payment confirmation to: cottages@oak-valley.co.za.

3. RENTAL CHARGE

1902 COTTAGE RATES						
Date	HIGH SEASON Nov 2016 – April 2017	LOW SEASON May 2017 – Oct 2017	HIGH SEASON Nov 2017 – April 2018	LOW SEASON May 2018 – Oct 2018	HIGH SEASON Nov 2018 – April 2019	LOW SEASON May 2019 – Oct 2019
Rate per night (VAT included)	R1450	R1250	R1550	R1350	R1650	R1450
2 nights (VAT included)	R2900	R2900	R3100	R2700	R3300	R2900
Breakage deposit	R500	R500	R500	R500	R500	R500
Total for 2 nights (VAT included)	R3400	R3400	R3600	R3200	R3800	R3400
3-7 nights (10% discount)						
3 nights (10% discount included)	R3915	R3375	R4185	R3645	R4455	R3915
Breakage deposit	R500	R500	R500	R500	R500	R500
Total for 3 nights (VAT included)	R4415	R3875	R4685	R4145	R4955	R4415
8 nights and longer (20% discount)						
8 nights (20% discount included)	R9280	R8000	R9920	R8640	R10560	R9280
Breakage deposit	R500	R500	R500	R500	R500	R500
Total for 8 nights (VAT included)	R9780	R8500	R10420	R9140	R11060	R9780

A minimum booking of 2 consecutive nights is required. A maximum of 2 adults and 2 children are permitted (1 king size bed and 2 single mattresses with bedding provided). For stays from 3 nights to 7 nights a discount of 10% will apply to the published rates, inclusive of the first 2 nights. For stays of 8 nights or longer a 20% discount on the daily rate will apply.

4. COMPLIMENTARY OFFER

Included in the above rate is a complimentary bottle of award winning Oak Valley wine.

5. ARRIVAL & DEPARTURE TIMES

Guests are welcome to occupy the cottage from 3pm on the day the booking commence. Guests are expected to vacate the cottage by 11am on the scheduled departure date. These times will apply to create space for the cleaning and servicing the cottage. However, should there be no same day rental, these times can be amended by special arrangement with Cecilia Spinnler (083 610 1220).

6. MAP

A map is available on the website giving directions to Oak Valley Estate. On the farm there is signage directing visitors to the location of the “1902” Cottage. Guests are accompanied by a vehicle to the cottage upon arrival.

The GPS coordinates of the “1902” Cottage is as follows:

34° 09' 50" S 19° 03' 05" E

7. ROAD ACCESS & SPEED LIMIT

There is a complicated network of roads on the farm. Guests are to access the cottage via the demarcated routes and are not permitted to drive around the farm.

Note that tractors and other equipment are active in the orchards and elsewhere even on weekends and visitors are cautioned to be on the look-out for vehicle activity. Dust is a cause for export fruit rejections and the speed limit of 40km / hour must be adhered to especially on dirt roads.

8. KEYS & ALARM SYSTEM & SECURITY

A set of keys will be provided to gain access to the cottage as well as an alarm remote which will activate or deactivate the system. There is no need to use the alarm panel on the wall mount. A key to the padlock which gives access to the firewood storage area can be found hanging on the wall next to the front door. Kindly activate the alarm system and close all windows when leaving your cottage. Incidents of theft are extremely rare but rather exercise caution than be sorry later.

The main gate is manned by our security personnel on a full 24 hour cycle and any difficulty should be reported immediately. Random vehicle searches are conducted – please be patient if your vehicle is selected. The relevant telephone numbers are listed above.

9. CATERING

The cottage is self-catering. To this effect it is equipped with a stove, refrigerator and microwave oven, as well as outdoor braai facility.

10. FIRES / FIREWOOD

Fires are not permitted on the farm except in the appropriate locations at the cottage.

Firewood is provided free of charge. When making fires please ensure that the fires are made safe when retiring to bed or when leaving the cottage.

11. RUBBISH DISPOSAL

In order to preserve the environment Oak Valley practices 5-way rubbish sorting, as per the German model. You are kindly requested to sort your rubbish into the 5 bins provided as per the following:

Green Bin: organic material
Blue Bin: glass and bottles
Yellow Bin: plastics
White Bin: paper
Red Bin: metal

12. PETS

Due to our livestock operation we unfortunately cannot allow domestic pets onto the property.

13. TELEVISION

The cottage is equipped with digital television capability.

14. WI-FI ACCESS

The cottage is equipped with WI-FI capability and the password will be supplied.

15. FARMING ACTIVITIES

Oak Valley is a working farm with 4 operating divisions covering fruit, fresh cut flowers, livestock (beef cattle including the famous Wagyu breed, and acorn fed free range pigs) as well as vineyards and wine. As a working farm, farming practices have to continue, sometimes over weekends as well. Spraying is one of these activities but we can give the

assurance that the strictest of protocols apply. To this effect Oak Valley has earned the following accreditations:

- a) Tesco Nature's Choice in the Gold Class
- b) Waitrose preferred supplier status
- d) Overall winner of the 2007 Farm Health Awards Programme which recognises social investment on farms.
- e) Oak Valley was the 9th Biodiversity & Wine Champion and the first in the Overberg region to be certified under the SA Wine Industry's BWI scheme.
- f) The first company to be audited in terms of the WIETA protocol (Sedex Wine Industry Ethical Trade Audit).
- g) Oak Valley was invited to become a member of the Business & Biodiversity initiative based in Berlin, West Germany.
- h) Oak Valley was runner-up in the inaugural Woolworths SA Eco-Efficiency Awards programme in 2007.
- i) Oak Valley was the winner of the inaugural 2009 Nedbank Green Wine Award for Best Environmental Practices within the SA wine industry.

To achieve many of these accreditations involves a rigorous annual audit with sustainable farming being the end-goal.

16. ELECTRICITY

Oak Valley has its own HT electrical distribution network. From time to time power outages occur which we will attempt to repair as quickly as possible. In some cases a power outage might result in single phase power where some lights or plugs work (albeit dimly) whilst others won't work at all until power is restored. In order to minimise your inconvenience, we have supplied you with a Cadac gas bottle and cooking plate. If there is a power outage please use the contact details provided above.

17. WATER

The Oak Valley water is natural water collected from mountain streams and a spring. It is darker in colour than city water, but is soft and free of nasty chlorine. Supplied into the house is drinking quality water, whilst the garden taps are supplied with irrigation water which we ask you not to drink.

18. FARM DAMS

The farm dam that is best suited for swimming and fishing (black bass) is our main storage dam known as Waterkloof Dam, which is marked on the map in the information manual. Please be advised that this dam is 20 metres deep at its deepest point near the suction outlet, so swimming should only take place on the shallower southern perimeter of the dam, (opposite the steep forested northern perimeter).

No motorised craft (including jet ski's) are permitted on the dam, but canoes and sailing dinghies are allowed. (Motorised craft create wave action which causes erosion to earthen dam walls).

Important: Please note the indemnity provision and see to it that children are under

adult supervision at all times when swimming. Remember that the dam water is dark and not clear like a swimming pool, so observation is more difficult. Also, farm dams have strong suction outlets often floating close to the surface suspended from drum floats and these are highly dangerous to swimmers and should be avoided. Waterkloof Dam has a built-in outlet system which is on rails in the North Western corner of the dam – please stay clear of this.

19. HUNTING, SHOOTING & FIREARMS

Neither of these activities are permitted and firearms are prohibited on the Oak Valley property.

20. PICKING OF FRUIT OR OTHER PRODUCTS

Oak Valley is a commercial farming operation and the products grown form the income base of the business. No fruits or other products may be harvested by guests, neither for own consumption nor for taking off the property.

21. LEISURE ACTIVITIES

The information manual contains brochures on the many leisure opportunities available within the Elgin Valley and further afield.

Likewise please refer to the Elgin Valley Tourism website at www.elginvalley.co.za for additional information.

22. THE OAK VALLEY MOUNTAIN BIKING EXPERIENCE

There are 3 marked MTB trails on Oak Valley;

1. 14km Green Route (Family Ride)
2. 24km Red Route (Stronger Riders)
3. 32km Black Route (Advanced Riders)

A nominal charge of R40 per person per day is applicable, payable to the security guard at the gate house at the main entrance to the farm from where the trails start and end.

Unfortunately we do not rent bikes or equipment from the farm.

Oak Valley has been rated by MTB enthusiasts as one of South Africa's top riding destinations. Oak Valley is proud to play host to the Absa Cape Epic, the world's premier multi-stage MTB event, and FNB Wines2Whales.

Enquire about our exclusively branded 'Oak Valley MTB Riding Shirts' available for sale from the wine tasting counter.

23. OAK VALLEY WINE TASTING & SALES

Wine Tasting & Sales can be found within The Pool Room venue and is open to guests 7 days-a-week.

The tasting room hours as follows;

Mon-Fri | 09h00-17h00

Sat-Sun | 10h00-16h00.

Oak Valley produces premium quality wines with grapes sourced from 30ha of vineyards on the estate. Our wines include a Sauvignon Blanc, Mountain Reserve White Blend, Chardonnay, Pinot Noir, Shiraz and a Merlot Cabernet Blend.

Enquire about our Top Drop! Wine Club where members receive their very own selection of 24 bottles per year and enjoy a 15% saving with free delivery to your door.

Kindly contact the tasting room with any queries at 021 859 4110 or wines@oak-valley.co.za.

24. THE POOL ROOM RESTAURANT AT OAK VALLEY

The Pool Room at Oak Valley houses a restaurant, deli and wine tasting & sales counter. One can expect views of tree-shaded gardens, oak forests and mountain backdrops while overlooking the swimming pool and terrace.

The restaurant offers delicious country-inspired cuisine with a Mediterranean slant. Fresh ingredients are sourced from the farm where possible, including free-range grass-fed beef, acorn-fed pork, charcuterie, seasonal vegetables picked from the restaurant garden and freshly baked artisanal breads from the wood-burning oven.

Gourmet Picnics can be enjoyed on the lawns set in the homestead gardens. Picnic bookings require 24hrs notice in advance and the picnic season is from 1st November – 30th April.

The Restaurant & Picnic Menu are available on our website.

Bookings at 021 859 4111 or poolroom@oak-valley.co.za.

25. THE GREEN MOUNTAIN ECO ROUTE

This is a hiking trail which takes the hiker on a walk across the Groenlandberg Mountains from the Elgin Valley, to Houw Hoek, Bot River and Villiersdorp. It is also the world's first Bio-diversity wine route which focuses on eco-tourism. All hikes have guides in attendance and cover a maximum period of 4 days. For more information and charges see the website at www.greenmountain.co.za.

26. VISITORS BOOK

A visitor's book is provided in the cottage. We would be pleased if you would fill in your details and comments so that we may make improvements to our levels of service to you. We trust that you will have a great stay on Oak Valley and that your memories of the farm will be pleasant ones.

